



# Motion Memorandum

---

**Subject:** Changes to 2026 calendar of meetings

**To:** Committee of the Whole

**From:** Mayor Marianne Meed Ward and Councillor Shawna Stolte

Date to Committee: April 13, 2026

Date to Council: April 21, 2026

---

**Motion for Council to Consider:**

Direct the City Clerk to amend the 2026 calendar of meetings for Council and standing committees to add a full week between committee and council.

**Reason:**

Members of the community have requested additional time to review recommendations arising from committee that go to Council the following week.

Burlington follows a two-step decision-making process where items go to a standing committee first, with recommendations from that committee receiving final consideration and a vote at Council. There are times when amendments are brought on the floor of Committee to amend a recommendation in a staff report.

Community members may only learn of these new recommendations when Council agendas are posted on Fridays, with the Council meeting the following Tuesday. Where there is a holiday Monday, there is not sufficient time to register to delegate to the meeting or adequately review materials and prepare feedback.

Residents have asked for more time to review recommendations arising from standing committee meetings so they can provide input to Council. They have also recommended avoiding Council meetings on a Tuesday after a Monday holiday.

The 2026 calendar was approved as Appendix A to legislative services report LLS-51-25 on [November 3](#) (Committee) and 18 (Council). The revised calendar for the balance of 2026 would see the following changes:

- May 19 Council shifting to May 26
- June 16 Council shifting to June 23
- July 14 Council shifting to July 21
- September 22 Council shifting to September 29

- December 15 Council shifting to December 22

The proposed changes above would also avoid any Council meeting on a Tuesday after a Monday holiday. Without changes, the current Tuesday May 19 Council is after a Monday holiday.

August has no currently scheduled Council meeting, due to summer break, nor does October, due to the Municipal Election. There are two November Council meetings: November 16 to inaugurate the new Council, and November 17 a combined Council Workshop and Council meeting, for orientation for the new Council and any urgent business. No changes are currently proposed for any of these aforementioned dates.

---

### **Outcome Sought:**

Residents have asked for more time to review recommendations arising from standing committee meetings so they can provide input to Council. They have also recommended avoiding Council meetings on a Tuesday after a Monday holiday.

---

### **Implications:**

The proposed change provides more time and opportunity for community participation in decision-making, enhancing collaboration, transparency and accountability.

---

### **Strategic Alignment**

- Designing and delivering complete communities
  - Providing the best services and experiences
  - Protecting and improving the natural environment and taking action on climate change
  - Driving organizational performance
- 

Approved as per form by the City Clerk