



Pipeline to Permit Committee

Minutes

Date: April 16, 2026
Time: 9:30 am
Location: Council Chambers, City Hall, second floor

Members Present: Mayor Marianne Meed Ward (Co-Chair)
Councillor Shawna Stolte (Co-Chair)
Councillor Kelvin Galbraith
Councillor Paul Sharman
Bianca Steer
Elisha Vankleef
Jason Sheldon
Kristen Delong
Jim Dunn
Kellie McCormack

Member Regrets: Jackie Isada
John Doyle
Mike Collins-Williams

Staff Present: Curt Benson, Chief Administrative Officer
Craig Millar, Chief Financial Officer
Stephen Robichaud, Commissioner, Development and Growth
Management
Jo-Anne Rudy, Committee Clerk

1. Entrance

1.1 Call to Order

The Chair called the meeting to order.

1.2 Land Acknowledgement

The Chair read the Land Acknowledgement.

- 1.3 Approval of the Agenda
Moved by Elisha Vankleef
Approve the agenda as presented.

CARRIED

- 1.4 Declarations of Interest
None

- 1.5 Written Delegations
None

2. Enlightenment

- 2.1 Presentations
None

3. N2: News and Numbers

- 3.1 Pipeline to Permit Report

[Click here for the Desktop Pipeline to Permit dashboard](#)

[Click here for the Mobile Pipeline to Permit dashboard](#)

- 3.2 Contextual Updates

4. Enactions

- 4.1 Next Steps and Action Identification
None

5. Envisions

None

6. Enhancements

- 6.1 Planning and building fee review update (April 2026) (DGM-30-26)

Moved by Jim Dunn

Receive for information development and growth management report DGM-30-26 providing a planning and building fee review update (April 2026).

CARRIED

- 6.2 Staff presentation regarding Community Improvement Plan (CIP) update (PP-08-26)

Moved by Kristen Delong

Receive for information staff presentation regarding Community Improvement Plan (CIP) update (PP-08-26)

CARRIED

- 6.3 Verbal update on Burlington's new Zoning By-laws (PP-09-26)

Moved by Jason Sheldon

Receive for information verbal update on Burlington's new Zoning By-laws (PP-09-26)

CARRIED

7. Information Items

Moved by Bianca Steer

Receive and file the following item, having been given due consideration by the Pipeline to Permit Committee.

CARRIED

- 7.1 Staff presentation regarding Community Improvement Plan (CIP) update (PP-08-26)

8. Staff Remarks

9. Committee Remarks

10. Adjournment

Chair adjourned the meeting at 9:53 a.m.