



## **Pipeline to Permit Committee**

### **Minutes**

Date: March 5, 2026  
Time: 9:30 am  
Location: Council Chambers, City Hall, second floor

Members Present: Mayor Marianne Meed Ward (Co-Chair)  
Councillor Shawna Stolte (Co-Chair)  
Councillor Kelvin Galbraith  
Councillor Paul Sharman  
Bianca Steer  
Jason Sheldon  
Kristen DeLong  
Jim Dunn  
John Doyle  
Kellie McCormack  
Mike Collins-Williams

Member Regrets: Elisha Vankleef  
Jackie Isada

Staff Present: Curt Benson, Chief Administrative Officer  
Stephen Robichaud, Commissioner, Development and Growth  
Management  
Suzanne Gillies, Committee Clerk

#### **1. Entrance**

##### **1.1 Call to Order**

The Chair called the meeting to order.

##### **1.2 Land Acknowledgement**

The Chair read the Land Acknowledgement.

- 1.3 Approval of the Agenda  
Moved by Councillor Sharman  
Approve the agenda as presented.

**CARRIED**

- 1.4 Declarations of Interest  
None

- 1.5 Written Delegations  
None

## **2. Enlightenment**

- 2.1 Presentations  
None

## **3. N2: News and Numbers**

- 3.1 Pipeline to Permit Report

[Click here for the Desktop Pipeline to Permit dashboard](#)

[Click here for the Mobile Pipeline to Permit dashboard](#)

- 3.2 Contextual Updates

## **4. Enactions**

- 4.1 Next Steps and Action Identification  
None

## **5. Envisions**

None

## **6. Enhancements**

- 6.1 Staff presentation regarding Faster, Smarter, Simpler: Transforming the Site Plan Process (PP-04-26)

Moved by Mike Collins-Williams

Receive for information staff presentation regarding Faster, Smarter, Simpler: Transforming the Site Plan Process (PP-04-26)

**CARRIED**

- 6.2 Staff presentation regarding Burlington's New Residential Zoning By-law (PP-06-26)

Moved by Bianca Steer

Receive for information staff presentation regarding Burlington's New Residential Zoning By-law (PP-06-26)

**CARRIED**

- 6.3 Concierge Service 2025 operational update (DGM-14-26)

Moved by Councillor Stolte

Receive for information development and growth management report DGM-14-26 regarding high-impact Concierge Service 2025 operational updates.

**CARRIED**

**7. Information Items**

Moved by Jason Sheldon

Receive for information the following item, having been given due consideration by the Pipeline to Permit Committee.

**CARRIED**

- 7.1 Staff presentation regarding Concierge Service 2025 operational update (DGM-14-26)

**8. Staff Remarks**

**9. Committee Remarks**

**10. Adjournment**

Chair adjourned the meeting at 10:15 a.m.